



WELCOME TO NATCO'S GLOBAL MARKETPLACE

MANUAL FOR NEW USER REGISTRATION (LANE BRYANT)

- 1) Access the GMP via this address: <http://gmp.natcoglobal.com/lanebryant>
- 2) If you are a new user, please click **Signup for new account** in the following screen

LANE BRYANT

Login

Username

Password

Remember me on this computer

Sign In

[Signup for new account](#)

[Download Ordering Instructions](#) | [Contact Us](#)

NATco Global Market Place

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3) Proceed to fill in the required information in the following **New User Registration** window.

The screenshot shows the Lane Bryant New User Registration form. At the top, the Lane Bryant logo is displayed. Below the logo is a blue header bar with the text "New User Registration". The form contains several input fields: "Email Address (Login Id)", "Display Name", "Password", "Confirm Password", "Lane Bryant Vendor Number", and "Default Location" (a dropdown menu). Below these fields is a section titled "Address Information :" with fields for "Name", "Street1", "Street2", "Street3", "City", "State", "Postal Code", "Attn", "Phone", "Fax", "EMail", and "Country" (a dropdown menu with "UNITED STATES" selected). At the bottom of the form is a blue "Sign up" button, and below that are two links: "Goto Login Page" and "Contact Us".

- **Email Address** - Enter your email address, which will be your user ID
- **Display Name** - This will be how your name will be displayed on a the website
- **Password** - Create a password
- **Confirm Password** - Reenter your password
- **Vendor Number** - Enter your Lane Bryant vendor code. Please note that you must have a valid vendor number in order to register as a user in the Global MarketPlace.
- **Default Location** - In the drop menu, select the preferred print location where your orders will be produced. Please note that currently the only available option for Lane Bryant vendors is **NATco Shanghai**
- **Address Information** - Complete the contact information fields

- 4) Once you have completed entering all registration details, please click the **Sign Up** button. A window will be displayed that validates that your account has been created. A confirmation message will also be sent to your registered email address.
- 5) Once you have completed the customer registration process, return back to the login page and proceed to enter your **username (login ID)** and **password** in order to access the dashboard page for Lane Bryant.

NATco Customer Support

We value your business here at NATco, and we work hard to make your order experience seamless and easy. We are here to help, so please contact our customer care team immediately if you have any problems with the website of your order.

Lane Bryant vendors can email us at:

USA: lanebryant-supportUS@natcoglobal.com

SHANGHAI: lanebryant-supportCN@natcoglobal.com

www.natcoglobal.com

